

**WAUPACA COUNTY BOARD OF SUPERVISORS  
COUNTY BOARD SESSION  
December 20, 2022**

Chair Koeppen called the meeting to order at 9:00 a.m. with 26 members present and 1 excused.

Present: Co. Brd. Chair Koeppen, Suprs. Spierings, Federwitz, Golding, Jaeger, D. Johnson, T. Johnson, McClone, Miller, Morack, Much, Murphy, Neumann, Nygaard, Rohan, Hardy, Strey-Hirt, Wengelski, Will, Purchatzke, Wilfuer, Zaug, Ertl, Bosquez, Togstad and Malvik-Shower. Supr. Timm was excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Nygaard moved and Supr. Strey-Hirt seconded the motion to approve the Agenda. Motion carried 26-0. Passed the 20th day of December, 2022.

Supr. Wengelski moved and Supr. Zaug seconded the motion to approve the minutes of the November 8, 2022 meeting. Motion carried 26-0. Passed the 20th day of December, 2022.

**RESOLUTIONS**

**Resolution No. 28 (2022-2023)**

To amend Waupaca County  
Ordinance No. 45 of the General Code of Ordinances  
Comprehensive Plan Map

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows:

**WHEREAS**, Wisconsin Statutes 66.1001 authorizes Waupaca County to adopt and amend a comprehensive plan map, and

**WHEREAS**, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes, and

**WHEREAS**, the Planning and Zoning Committee held a public hearing on November 1, 2022 for amendment to the Preferred Land Use Map:

PLUM-008-2022: The Town of Matteson, to amend the preferred land use category and to remove part of a parcel located in the SE ¼ of the SE ¼ of Section 30, Town of Matteson (prt parcel 14-30-44-4), lying along Kluth Road, Waupaca County, Wisconsin, from the Farmland Preservation Overlay and

amend the preferred land use classification from Agriculture to Residential on approximately one tenth (0.13) of an acre.

PLUM-009-2022: The Town of Lebanon, to amend the preferred land use category and to remove part of a parcel located in the SE ¼ of the NE ¼ of Section 27, Town of Lebanon (prt parcel 11-27-14-3), lying along Worm Road, Waupaca County, Wisconsin, from the Farmland Preservation Overlay and to amend the preferred land use classification from Agriculture to Residential on approximately one and one half (1.47) acre.

PLUM-010-2022: The Town of Lind, to remove a parcel located in the NW ¼ of the NW ¼ of Section 9, Town of Lind (parcel 12-09-22-5), lying along Crystal Road, Fire Number E3299, Waupaca County, Wisconsin, from the Farmland Preservation Overlay on approximately twenty-five (25) acres.

**WHEREAS**, the attached comprehensive plan amendments were approved and deemed to be consistent with the overall planning goals and objectives by the respective township of origin.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors adopts an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45 and has been from time to time amended as follows: See attached documents

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PLANNING & ZONING COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:** /s/ James Nygaard, DuWayne Federwitz, Joe McClone, Wayne Wilfuer, Cindy Hardy, Fred Zaug, Kevin Will, David Morack, Dennis Wengelski and Scott Purchatzke

ATTEST:  
/s/ Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane L. Meulemans  
Corporation Counsel

Supr. Hardy moved and Supr. Golding seconded the motion to adopt Resolution No. 28 (2022-2023). Motion carried 26-0. Passed the 20th day of December, 2022.

### **Resolution No. 32 (2022-23)**

**Subject:** Donation Acceptance – Waupaca County Sheriff's Office

**WHEREAS**, Waupaca County's policy requires resolution by the County Board of Supervisors to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$6,900.00 from 715 Harvest Fest and \$3,000.00 from Bank First.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts \$9,600.00 from 715 Harvest Fest and Bank First for the purpose of supporting Waupaca County Sheriff's Office Dive Team.

*Fiscal Note: The amount of \$9,600.00 will be placed in a donation restricted account.*

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE AND LAW ENFORCEMENT COMMITTEE:** /s/ Lee Much, Dick Koeppen, DuWayne Federwitz, David Johnson, Joe McClone, David Morack, Gerald Murphy, David Neumann, Kevin Will, Rick Ertl, Thomas Johnson and Cindy Hardy

ATTEST:  
/s/ Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane L. Meulemans  
Corporation Counsel

Supr. Bosquez moved and Supr. Nygaard seconded the motion to adopt Resolution No. 32 (2022-2023). Motion carried 26-0. Passed the 20th day of December, 2022.

**Resolution No. 33 (2022-23)**

**Subject:** Donation Acceptance – Waupaca County Sheriff’s Office

**WHEREAS**, Waupaca County’s policy requires resolution by the County Board of Supervisors to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$1,000.00 from Walleyes for Kids, Inc. for the purpose of supporting the Waupaca County Sheriff’s Office Shop with a Cop, \$3,000.00 from BankFirst , \$2500.00 from Petersen Chrysler Dodge Jeep and Ram and \$1586.00 from Community Foundation of Central Wisconsin for the purpose of supporting the Waupaca County Sheriff’s Office Dive Team as well as \$2500.00 from Petersen Chrysler Dodge Jeep Ram for the purpose of supporting the Waupaca County Sheriff’s Office K9.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts \$1,000.00 from Walleyes for Kids, Inc. for the purpose of supporting Waupaca County Sheriff’s Office Shop with a Cop, \$3,000.00 from BankFirst, \$2500.00 from Petersen Chrysler Dodge Jeep and Ram and \$1586.00 from Community Foundation of Central Wisconsin for the purpose of supporting the Waupaca County Sheriff’s Office Dive Team as well as \$2500.00 from Petersen Chrysler Dodge Jeep Ram for the purpose of supporting the Waupaca County Sheriff’s Office K9

*Fiscal Note: The amount of \$10,586.00 will be placed in a donation restricted account.*

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE AND LAW ENFORCEMENT COMMITTEE:** /s/ Lee Much, Dick Koeppen, DuWayne Federwitz, David Johnson, Joe McClone, David Morack, Gerald Murphy, David Neumann, Kevin Will, Rick Ertl, Thomas Johnson and Cindy Hardy

ATTEST:  
/s/ Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane L. Meulemans  
Corporation Counsel

Supr. Hardy moved and Supr. D. Johnson seconded the motion to adopt Resolution No.33 (2022-2023). Motion carried 26-0. Passed the 20th day of December, 2022.

## ORDINANCES

### AMENDMENTS TO CODE OF ORDINANCES: CHAPTER 2 THE GOVERNING BODY

The Waupaca County Board of Supervisors does hereby approve the amendments to the current Waupaca County Code of Ordinances Chapter 2, The Governing Body. Additions were made to Section 2.06. Language was changed in Section 2.16 E. Eliminations were made in Section 2.17.

The full text of this Ordinance may be obtained at the office of the County Clerk.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY AND SECURITY COMMITTEES:** /s/ Fred Zaug, Kevin Will, Scott Purchatzke, Dennis Wengelski, and David Morack

Supr. Strey-Hirt moved and Supr. Murphy seconded the motion to Amend Chapter 2 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 20th day of December, 2022.

### AMENDMENT TO CHAPTER 34 Town of Matteson, AR to RR 2022-779, Z-021-2022

#### TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-021-2022, Town of Matteson

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 1st day of November, 2022 by **Ryon R. & Jodie L. Kautz** for a Petition for Zoning Map Amendment from the Agriculture Retention (AR) District to the Rural Residential (RR) District on approximately one tenth (0.13) of an acre.

The following described lands: Located in part of the SE ¼ of the SE ¼ of Section 30, Town of Matteson (parcel 14-30-44-4).

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Matteson approved this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on November 1, 2022  
By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Matteson upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

**I, Kristy Opperman, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was enacted by the County Board on December 20, 2022.

/s/ Kristy Opperman, Waupaca County Clerk

Supr. Strey-Hirt moved and Supr. Murphy seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 20th day of December, 2022.

**AMAENDMENT TO CHAPTER 34  
Town of Lebanon, AR to RR  
2022-780, Z-022-2022**

**TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #Z-022-2022, Town of Lebanon

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 1st day of November, 2022 by **Jerrold D. & Thomas E. Bleck** for a Petition for Zoning Map Amendment from the Agriculture Retention (AR) District to the Rural Residential (RR) District on approximately one and one half (1.47) acre.

The following described lands: Located in part of the SE ¼ of the NE ¼ of Section 27, Town of Lebanon (parcel 11-27-14-3).

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Lebanon approved this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on November 1, 2022

By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Lebanon upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

**I, Kristy Opperman, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was enacted by the County Board on December 20, 2022.

/s/ Kristy Opperman, Waupaca County Clerk

Supr. Zaug moved and Supr. Miller seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 20th day of December, 2022.

**AMAENDMENT TO CHAPTER 34  
Town of Matteson, RR to AR  
2022-781, Z-023-2022**

**TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #Z-023-2022, Town of Matteson

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 13th day of December, 2022 by **Dean & Kara Muthig** for a Petition for Zoning Map Amendment from the Rural Residential (RR) District to the Agriculture Retention (AR) District on approximately ten (10.15) acres.

The following described lands: Located in the SE ¼ of the NW ¼ of Section 31, Government Lot 7, Town of Matteson, lying along Airport Rd., Fire Number N9950, Waupaca County, Wisconsin (parcel 14-31-57-4).

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Matteson approved this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on December 13, 2022

By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Matteson upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

**I, Kristy Opperman, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was enacted by the County Board on December 20, 2022.

/s/ Kristy Opperman, Waupaca County Clerk

Supr. Nygaard moved and Supr. McClone seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 20th day of December, 2022.

### **AWARD OF CONTRACTS**

Supr. Bosquez moved and Supr. Hardy seconded the motion to approve the Spillman/Motorola three year contract agreement. Motion carried 26-0. Passed the 20th day of December, 2022.

Supr. Zaug moved and Supr. Strey-Hirt seconded the motion to approve the UW Extension Contract. Motion carried 26-0. Passed the 20th day of December, 2022.

### **REPORTS**

**Waupaca County Sheriff's Department**  
**Sheriff Wilz**

Sheriff Wilz provided the 2021 Annual Report

**Clerk of Circuit Court**  
**Terrie Tews**

Clerk of Circuit Court, Terrie Tews provided the 2021 Annual report. Terrie also announced her retirement and introduced her replacement, Yvette Kienert. Yvette is starting her new position in January of 2023.

**County Board Chair Report**  
**Chair Dick Koeppen**

Chairman Koeppen presented the County Board Chair report

**County Board vice Chair Report**

## **Supervisor Dave Morack**

Vice Chair Dave Morack presented the County Board vice Chair

### **APPOINTMENTS**

Supr. D. Johnson moved and Supr. Bosquez seconded the motion to re-appoint Brandy Surprise to the Veteran's Service Commission for a three year term. Motion carried 26-0. Passed the 20th day of December, 2022.

Supr. Malvik-Shower moved and Supr. Nygaard seconded the motion to re-appoint Michelle Frola to the OWLS Board for a three year term. Motion carried 26-0. Passed the 20th day of December, 2022.

Supr. Murphy moved and Supr. Wengelski seconded the motion to appoint Tammy Strey-Hirt to the Regional ADRC Advisory Committee. Motion carried 25-0 with 1 abstaining. Passed the 20th day of December, 2022.

Supr. Golding moved and Supr. Strey-Hirt seconded the motion to appoint Nancy Gartzke to the Regional ADRC Advisory Committee. Motion carried 26-0. Passed the 20th day of December, 2022.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Chair Koeppen placed the following correspondence for the month of December on file in the County Clerk's Office: DHHS Volunteer Drivers Needed, HR Highlights Newsletter, and 2023 County Paper of the Year-Waupaca County Post.

Supr. Much made the motion to adjourn. Chair Koeppen declared the meeting adjourned at 10:01 a.m.

Kristy K. Opperman  
Waupaca County Clerk